

**I.S.P.C.**  
**April 13, 2006**  
**Meeting Minutes**

**Attendees: Ray Stevens, Ken Kuszak, Terry Lowe, Randy Ober, Dave Kroeker, and Doug Thomas**

**Administration**

***Budget***

*The 2006/2007 budget hearing with the Mayor was held on April 12<sup>th</sup>. Based on the current numbers, next year we are at 96.92% of the current year's budget, which is a reduction of just over \$159,000. This figure will potentially be reduced based on payroll changes between now and the adoption of the budget.*

*The fact that every eleven years, there are 27 pay periods within the fiscal year, which occurred last year, so that gave us an "built in decrease" from this year of about \$129,000. When you include the increases in salaries and fringes, the gross reduction in payroll for 06/07 is \$53,310.*

*CJIS is up \$24,000 for next year from the present year.*

*Networking is down considerably due to the Time Warner monies which are being used for backbone hardware upgrades this year, thus we don't need to budget for any backbone hardware for 06/07.*

*Last year we budgeted the various servers (Pass Through), at \$116,000. Next year the budgeted amount is only \$31,200, which is almost an \$85,000 reduction in the pass through. Taking all of the reductions and the additions into consideration, and an additional \$40,000. increase in other areas, we arrive at the net reduction of nearly \$160,000.*

*Budget amounts from the current year, and next years projections show about a \$75,000. increase on the City side, which is basically the Fire Department with the PRIME system expanding. The County side is down \$211,000. The County Assessors Office and the Register of Deeds account for more than \$140,000. of the reduction. Most of the reduction is due to the County Assessor's Office moving on to Orion, (new property system). County Commissioners and Families First and Foremost also had considerable reductions. Lincoln Electric System will increase nearly 25% with amounts to just over a \$70,000 increase.*

***GIS Coordinator***

*Money from the GIS fund will be used to bring in a consultant to help the group with the selection of a GIS Coordinator. The GIS fund is comprised of 7 total different agencies. We are looking at August or September of this year for the position to be filled.*

**Networking**

***Switches***

*We are in the process of moving the network over to the new core switches. The process began last Thursday, and with working day and evenings, this project should be complete within the next week or two. A few minor problems have popped up, and we're dealing*

*with them as they are brought to our attention.*

### **Urban Park**

*The new Urban Park at 10th and O Streets is now “Hot” with wireless connectivity. While doing the site survey we noted approximately 20 different wireless networks, of which about 10 were wide open and accessible.*

## **Information Center**

### **County Server**

*The new County server is on site and should be installed around mid May.*

### **Mental Health**

*The 31 new PCs for Mental Health are on site. Plans are for John Moehlenhoff to start installing these workstations this week. Installation should be complete within a couple of weeks.*

### **County Treasurer**

*The County Treasurer’s Office has 7 new PCs that have arrived. Rod Johnson will more than likely be assigned to this project when he is finished with the network conversion.*

### **Single Sign-on**

*We had a web demonstration on this system last week and were impressed with the set up. You would be required to have one password to log on to your network and this system would take care of any other passwords needed for other applications. When you change your passwords after 58 days, the system automatically updates the change. The only problem we can see is that if the appliance were to shut down, the passwords would be lost and need to be reset. You are provided with two appliances so that one would back up the other. We are having a one-on-one conversation on Thursday morning to learn more about the system. Bio-metrics is an addition to the appliance, which would allow log in with fingerprint recognition. The system is becoming more affordable at a list cost of \$104,000.*

### **Lancaster Manor**

*Last week the room monitoring PC at Lancaster Manor crashed. This has now been rebuilt. We have recommended the Manor look at updating this software but to this point they have not been so inclined.*

### **Track-It! 7.0**

*An upgrade to 7.0 was installed last week. This is our help desk inventory package, which now has enhanced remote access. The 7.0 version can also discover all equipment on your network.*

### **Notes 6.5**

*We will be upgrading to the new release of Notes 6.5. Changes in notes will not be really noticeable, but there were a couple of fixes with the newer version that we were wanting.*

### **Training**

*Bob Loos attended “Citrix” training last week, which is used for the Fire Department’s*

*application and will probably be used in any deployment of thin clients. Michael Rose will be our new “Notes” administrator and will be at training the first of May.*

### ***New Employee***

*We will be hiring another microcomputer technician now that we have taken over the Health Department’s PCs. The FTE position is in our budget, but we have waited to fill the position until the help was really needed. We are proposing that the position be opened to current City employees only.*

## **Technical Support**

### ***PeopleSoft (electric snafu)***

*Two weeks ago the AS/400 server had a power outage. It seemed as though it was unplugged and plugged right back in. We are thinking this could be a janitorial issue with the plugins being bumped while vacuuming. We restarted the system which then gave us some startup troubles. It crashed some of the log in data, allowing some folks to log back in, but others could not. The PeopleSoft Support was very good in working with us to fix the problem. Criminal Justice’s machine had similar problems on the following afternoon.*

### ***Statistics:***

#### ***County PeopleSoft AS/400***

*The County PeopleSoft AS/400 prime shift utilization in March was 24.28% compared to 24.28% in February. Disk utilization is 36.3%, down from 37.0% last month.*

#### ***City JDE AS/400***

*The City Finance JDE AS/400 Prime shift utilization in March was 8.11% compared to 9.31% in February. Disk utilization is 82.1%. We will begin to take a look at adding disk capacity to this AS/400 in the future. I have the specs created to do an informal bid to add 24gb. This will fill all remaining open slots in the cabinet.*

#### ***CJIS/Alpha Server***

*The CJIS Alpha Server prime shift utilization in March was 47% compared to 51% in February.*

#### ***IBM “Mainframe”***

*The IBM z/890 Enterprise Server prime shift utilization was 57.39% in March compared with 58.42% in February. There were 4,521,987 CICS transactions executed which included 1,685,924 web transactions.*

## **Systems Development**

### ***InterLinc eGov***

*An online subscription service has been written that would provide email notifications on selected topics of interest. Season swimming pool passes should be available to purchase in the next couple weeks. We are now looking into convenience fee costs involved with StarTran bus passes. Web Assistant training will begin the end of April or first of May. We would like to get everyone up-to-speed on such things as the*

*subscription service and key word searching. We'll also emphasize the importance of calendars being kept current.*

***Parking Tickets***

*The new Alltel Treo650's to replace the Cingular modem cards were ordered on April 7, 2006. Information Services met with the State NCJIS group last month and we continue to work with them on a real-time MVB access solution.*

***Lancaster County General Assistance***

*We continue with the programming phase of this project, and will have a system review with the General Assistance team in the very near future. Chad Peters, having his experience with the web shells, has recently been added to this project, which will work out well with Fire now being completed.*

***County Attorney/Public Defender Case Management System***

*DefenderData has responded positively to all of our questions, advising that they feel that they are able to do our customization under their no-charge policy. We did have another demonstration of the system for a few people who were not present for the first one. We are now deciding if we want to pursue this system, and if not, we will begin the design process in-house.*

***Lincoln Fire & Rescue/PRIME***

*The Prime Imaging software upgrade and conversion was completed last month. This completes the new development effort for LFR. The entire system is now in support mode.*

***Empagio Beta Project***

*I. S. is currently negotiating a beta agreement for the new upgrade to the City/County Payroll system. (Formerly known as Tesseract). Their expectation is that we will beta test the software for 60 days beginning in June. In return, we will receive extended support on the release that would have expired this October, and free training on the new system that would have been priced at \$30,000. Technical details are being worked out and we should have an agreement to review and sign by the end of the month.*

**Next Meeting**

***May 11, 2006***